

Pay.gov Instructions

The Pay.gov module of CM/ECF allows a filer to pay certain fees online via either a credit card or via a bank account (ACH).

****When using Pay.gov please avoid navigating the site using your browser's "back button." This may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.****

The system will automatically populate the next available payment date, based on the time and day of the transaction, and payment amount, based on the event selected.

Step 1: Enter Payment Information. Complete either the ACH or credit (plastic) card section. Select either the "Continue with ACH Payment" or "Continue with Plastic Card Payment" button.

System Message

- The system has populated the Payment Date with the next available payment date.

Online Payment [Return to your originating application](#)
Step 1: Enter Payment Information 1 | 2
Pay Via Bank Account (ACH) [About ACH Debit](#)
Required fields are indicated with a red asterisk *

Account Holder Name: *

Payment Amount:

Account Type: *

Routing Number: *

Account Number: *

Confirm Account Number: *

Check Number:

Routing Number Account Number Check Number

Payment Date: 12/05/2016

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

Pay Via Plastic Card (PC) (ex: American Express, Discover, Mastercard, VISA)
Required fields are indicated with a red asterisk *

Account Holder Name: *

Payment Amount:

Billing Address: *

Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:

Card Type: *    

Card Number: * (Card number value should not contain spaces or dashes)

Security Code: [Help finding your security code](#)

Expiration Date: * / *

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

Step 2: Authorize Payment. The Payment Summary will appear showing the details of the payment.

- Enter and confirm an email address to receive an email confirmation of the payment.
- Check the box to authorize the charge to your credit card or ACH.
- Press the “Submit Payment” button **only once**. Pressing the button more than once could result in multiple transactions.

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Step 2: Authorize Payment 1 | 2

Payment Summary [Edit this information](#)

Address Information	Account Information	Payment Information
Account Holder Name:	Card Type: Card Number:	Payment Amount: Transaction Date and Time:
Billing Address: Billing Address 2: City: State / Province: Zip / Postal Code: Country:		

Email Confirmation Receipt
To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:

Confirm Email Address:

CC: Separate multiple email addresses with a comma

Authorization and Disclosure
Required fields are indicated with a red asterisk *

I authorize a charge to my card account for the above amount in accordance with my card issuer agreement. *

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

After the payment is submitted, you will return to CM/ECF to complete the filing of your event.

****You may cancel the transaction at any time by selecting the “Cancel” button at the bottom of each screen.****